Committee: Board of Trustees Monthly Meeting - Public Session

Meeting Date: December 17, 2012

Minutes Prepared By: Sherry Wieters, Executive Assistant

Members Present:
Michael Tennican  
Bruce Hayse, MD  
Joe Albright  
Barbara Herz  
George Poore, MD  
Zach Hall  
Scott Gibson

Members Absent:

Others Present:
Lou Hochheiser, MD, CEO  
John Payne, DO  
Lynn Kirman, CNO  
Gary Trauner, COO  
Karen Connelly, Communications Director  
Nick Healey, Esq. (via phone)  
Margaret Hochheiser, PsyD  
Sarah Kline, LPC  
Oliver O’Connor  
Jim Little, Jr., MD  
Marty Trott, MD  
Susan Eriksen-Meier  
Joan Palmer  
Kristen Gries  
Judy Elquist  
Pat Weber  
Alisa Lane  
Jim Johnston  
Liz Finegan  
Marcia Craighead  
Ted Donnan  
Addie Donnan  
Jim Eden  
Kathy Byron  
Ken Small  
Angus Thuemer  
Rebecca Walsh  
Ben Graham, JH News & Guide
Call to Order

The public Board meeting was called to order at 9:06 a.m. by the Board Chair, Michael Tennican. The public meeting was immediately adjourned to convene in executive session. The public Board meeting was reconvened at 10:00 a.m.

Special Announcements

Dr. Margaret Hochheiser announced the 2011 Psychology Professional of the Year award to Sarah Kline, LPC. Ms. Kline has been with the Jackson Hole Community Counseling Center and Mountain House for 8 years with a focus on emergency cases. She is receiving this award in honor of her dedication to her profession and her patients. Michael Tennican presented Ms. Kline with a plaque from the hospital and a check for $1,000 from the medical staff.

Report from the Chair

Mr. Tennican stated that there were several important items coming up on the agenda today including recommendations for the medical records system, emergency power back up system, staff compensation and updates to the Hospital Bylaws. He also noted that the Strategy Committee has been meeting with Dr. Hochheiser and will be reporting on their progress at the next board meeting in January.

At this time Mr. Tennican acknowledged the tragic event in Newtown, CT and asked for a moment of silence for the families.

Minutes

Mr. Gibson moved to approve the minutes from the meeting held on November 29, 2012. Dr. Poore seconded the motion, which passed unanimously.

Old Business

None.

Board Committees and Medical Staff Reports and Action Items

Finance Committee – Joe Albright presented a motion to support the recommendation concerning a compensation increase for our hospital staff. Dr. Hochheiser added that as a result of the staff’s hard work, going above and beyond their normal job duties and providing quality care, we have been quite successful financially this year. As a result, the Finance Committee recommends a salary increase for the staff as follows:

Mr. Albright moved to approve an average 2.5% compensation adjustment for all employees of record as of 1/1/2012. This award will be allocated based on the score of
the last fiscal year’s performance evaluations. The committee also recommends
awarding new employees of record hired between 1/1/2012 and 9/30/2012 a
compensation adjustment. This award will be based on quarterly time of service in
increments between 1.75 % - 1.25%. The compensation adjustments will be effective for
the pay period ending December 22, 2012. Ms. Herz seconded the motion which passed
unanimously.

Next Mr. Albright presented a motion to support the purchase of a new software system
called eClinicalWorks. A taskforce was set up to review the existing program and
compare the options. The new program will provide improved capabilities for coding,
entry and maintenance, order sets, ePrescribing, reporting, billing and have Ipad and
Cloud hosting capabilities. There is a 20 week implementation period to get the system
up and running with the goal to have all done by June 2013. The cost is approximately
$240,000 and will need to be added to the 2013 capital budget.

Dr. Jim Little, Jr. was a member of the taskforce and stated that they went through a
thorough review process and felt strongly that this program can deliver items that our
current system cannot do. He noted that the outpatient medical record system will give
all hospital physicians access to the information they need along with access to lab and
radiology results so better patient care can be delivered more efficiently. This program
will meet the 1st stage of meaningful use requirements and will make moving forward
with stage 2 smoother. Dr. Marty Trott stated that independent physicians will be able to
tie into this system at a reduced cost and that there will be a firewall of safety between the
hospital and independent practices.

Mr. Gibson moved to approve the recommendation to purchase the new eClinical Works
software and amend the 2013 capital budget to include this cost. Ms. Herz seconded the
motion which passed unanimously.

The last item from the Finance Committee was relating to our emergency backup power
system. In the wake of hurricane Sandy and seeing how the backup systems failed in
hospital systems in that area, a review was done of potential natural disasters that could
affect this hospital and the Facilities committee was asked to review emergency power
options. Our existing system is compliant. We will have a second generator in the new
central energy plant and we are at the point in construction where we need to approve the
procedure for how to link these two systems. Two options were reviewed by the
Administration, Facilities and Finance Committees and Option 2 is being recommended
for Board approval. Per this option we would run a new cable between the generators so
if one fails the other will cover both sections of the hospital. We will also have access to
a standby generator to plug in if needed for extra coverage. Estimates for the cost of this
portion of the project have been received and reviewed by the Finance and Facilities
Committees and Administration but for reasons relating to project bidding and final
negotiations, the details of the dollar amounts will not be discussed at this time.
Mr. Albright moved for the Board to accept the recommendation of Administration, the Finance and Facilities Committees and to direct the CEO and his staff to move forward with final design, regulatory approval and pricing of Option 2. In the event this requires an increase in the capital budget or a change order, the Board delegates to the Finance Committee to approve the increase or change. For this purpose, the Finance Committee could, if deemed necessary, have a public session at their meeting so any board members could attend.

Next, John Kren presented the regular monthly financial report. He noted that St. John’s continues to excel with inpatient areas in particular experiencing greater volume than projected. We are also seeing increased visits to our physician clinics. Expenses are also going up in accordance with patient volumes but we continue to keep the expenses on track with budget.

JCC Committee – Ms. Herz opened her report by congratulating the new members of the Medical Executive Committee. She stated they had a lengthy discussion of credentialing, and quality and infection rate statistics and all are going well.

Approval of Credentialing Items – Dr. John Payne had to step out of the meeting so Ms. Herz asked for approval of the credentialing items included in the MEC report to the Board dated December 11, 2012 and approved at the December 17th JCC meeting:

Reappointments
The JCC recommends approval of the following reappointments, with the contingency that the recommendation for approval is conditional for those practitioners with pending items. The pending items must be received by the Medical Staff Office no later than December 31, 2012:

- Gary Dotson MD, Consulting, Family Practice @ Four Peaks, 1/1/13 – 12/31/14.
- Stephen Godfrey MD, Consulting, Pathology, 1/1/13 – 12/31/14.
- Dustin Hammers PhD, NPPS, Neuropsychology, Cognitive Health Clinic, 1/1/13 – 12/31/14.
- Bruce Hayse MD, Active, General Practice, 1/1/13 – 6/30/13.
- Karin Klee MD, Provisional to Active, Pediatrics and Critical Care, 1/1/13 – 12/31/14.
- Theresa Lerch CNM, AHP, Nurse Midwife, Dr. Lofaro sponsor, 1/1/13 – 12/31/14.
- Robert Mazzola MD, Courtesy, Sleep Medicine, Pulmonology, 1/1/13 – 12/31/14
- Kimberly Mellick FNP-C, AHP, Nurse Practitioner and Surgical Assistant, Dr. Goetz sponsor, 1/1/13 – 12/31/14.
- Jeffrey Osborn MD, Consulting, Cardiology Clinic & telemedicine, 1/1/13 – 12/31/14.
- Cary Smith DDS, NPPS, Dentist, 1/1/13 – 12/31/14.
- Peter Stucki PA-C, AHP, Physician Assistant ER & TVC, Dr. Adam Johnson sponsor, 1/1/13 – 12/31/13.
• Scott Thomas MD, Consulting, Emergency Medicine; ER and 4 Peaks, 1/1/13 – 12/31/14.
• Christine Turner MD, Provisional to Active, Internal Medicine & Hospitalist service, addition of Critical Care privileges, 1/1/13 – 12/31/14.
• George Waterhouse MD, Active, General Surgery and Critical Care, 1/1/13 – 1/31/13.

New Appointments
The JCC recommends approval of the following new appointments:
• Preceptee – Daniel Santovasi M.D., R-3, University of Washington, Internal Medicine, 1/7/13 – 2/3/13, Dr. Michael Menolascino sponsor
• Preceptee – Trenton Morton MS-3, WWAMI, Pediatrics, 1/7/13 – 2/15/13, Dr. Travis Riddell sponsor
• Preceptee – Seth Stratton MS-4, WWAMI, Orthopaedics, 1/21/13 – 2/15/13, Dr. David Khoury sponsor
• Taug Boschen, MSOM, Acupuncturist (Oncology/Ortho/OB), AHP, Dr. Mark Menolascino sponsor, 1/1/13 – 12/31/13.
• Andrew Bullington M.D., Provisional, Orthopaedics 1/1/13 – 12/31/13
• David O’Brien MD, Locums Consulting, Pathologist, 1/1/13 – 12/31/13
• Kathryn “Katie” Noyes M.D., Provisional, Family Practice with Obstetrics, 1/1/13 – 12/31/13,

Ms. Herz moved to approve the credentialing recommendations as presented. Mr. Gibson seconded the motion, which passed unanimously.

Facilities Committee – Jim Johnston stated the steel is up for the new surgical rooms, construction started on the ICU waiting and break room and they broke ground on the new oncology area.

Organization Committee – Zach Hall presented the Amended and Restated Bylaws of the Teton County Hospital District d/b/a St. John’s Medical Center for approval. This document includes all changes approved at prior board meetings, listing Personnel and Facilities Committees as standing Board committees and clarifying the language of the Strategic Planning Committee along with changes made by the Board attorney Nick Healey to bring the Bylaws in compliance with current standards and open meeting laws. It was also noted that the Information Systems department is now under the Finance Committee as approved by Administration through the Finance Committee.

Mr. Gibson moved to approve the Amended and Restated Bylaws of the Teton County Hospital District d/b/a St. John’s Medical Center in its entirety as presented. Ms. Herz seconded the motion which passed unanimously.
At this time, Dr. Payne rejoined the meeting and presented the revised Clinical Privileges policy for approval. The policy was changed to include “Documented patient rounds by a mid-level practitioner” to the definitions of a patient encounter.

Ms. Herz moved to approve the policy change as presented. Dr. Poore seconded the motion which passed unanimously.

Dr. Payne added that there will be some minor changes to the Medical Staff Bylaws presented at next month’s meeting. He also announced that Dr. Jim Little, Jr. and Dr. A.J. Wheeler were elected as MEC representatives at large at the December 6th Medical Staff meeting. Congratulations to them and all the 2013 MEC members including Dr. Payne - Chief of Staff, Dr. Angus Goetz - Vice Chief of Staff & Chief of Surgery, Dr. Marc Domsky – Secretary/Treasurer & Hospital Based Physicians Representative, Dr. Gerald Katz – Chief of Medicine, Dr. Rafael Williams – Surgery Representative and Dr. Travis Riddell – Perinatal Representative.

**Report from the CEO**

Dr. Lou Hochheiser stated that this is the last meeting of the year and his 6 month anniversary. This has been a very rewarding time and he thanked the staff and medical staff for all their support. He met last Friday with the CEOs of the surrounding hospitals to begin collaboration on how to provide a better system of care for all patients in these areas. He asked the Board if they would be interested in a joint meeting of the boards of these area hospitals as an education program and venue to exchange ideas. The Board approved and asked Dr. Hochheiser to move forward with arranging this meeting.

He noted that he has been in discussions with Leap Frog regarding their decision to use an A-B-C rating system and how they gather data. The talks have been positive and Leap Frog was receptive to our comments and suggestions for their survey process. We will consider participating in this survey in the future and we will also begin publishing our quality statistics on our website and in the paper to keep the community informed.

**Foundation Report**

Mr. Tennican announced that this is the last month Jim Eden will be leading the Foundation. He said it has been a pleasure working with Mr. Eden and congratulated him on his efforts to accelerate the fundraising process and fostering closer collaboration between the Hospital and Foundation Boards. Mr. Eden has contributed greatly as a member of the Finance and Facilities Committees and we hope he will continue on as a valued community member in working with both of these groups.

Mr. Eden noted that he had a specific agenda when he took this position on again and it has been successful. He wanted to push the Foundation to address planned giving and there have been some significant gifts received as a result. The Foundation is moving some of the gifts towards the facilities expansion where appropriate. He thanked
everyone for their hard work and support and stated that he is looking forward to continuing to work with the Hospital on both the Finance and Facilities Committees.

Liz Finegan also thanked Mr. Eden for his time. She then announced that the Foundation is mid-way through their annual appeal and it is going very well. There have been some important tax changes which make it more beneficial to give a larger gift this year and that is helping. The Foundation is also once again doing a joint Annual Report with the Hospital which will be out shortly.

**Report from County Commissioner**

None.

**New Business**

None.

**Public Comments and other Announcements**

None.

**Next Meeting**

The next regular monthly meeting will be announced in the paper for the end of January, 2013.

**Adjournment**

Ms. Herz moved for adjournment of the public session. Dr. Poore seconded the motion, which passed unanimously and the meeting ended at 11:45 am with no return to executive session.

Respectfully submitted,

Sherry Wieters, Executive Assistant